

By: Peter Lake - Chairman of the Scrutiny Committee
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To: Scrutiny Committee – 6 September 2017

Subject: Select Committee – Work Programme

Status: Unrestricted

Summary: The Scrutiny Committee is asked to consider and prioritise the 3 Select Committee proposals set out in this report.

1. Introduction

- (1) One of the Scrutiny Committee's responsibilities is to co-ordinate the programme of Select Committee Reviews.
- (2) The Select Committee Work Programme co-ordinated by this Committee is subject to endorsement by Cabinet.
- (3) 3 proposal forms for Select Committees have been received for consideration by this Committee (Overview at **Appendix 1**, for detail see **Appendix 2**).

2. Resources to support the Select Committees

- (1) The Research Officer resource has recently been relocated into the Democratic Services Unit alongside the meeting administration support which includes all of the evidence gathering sessions.
- (2) It would be very challenging with the officer resources currently available to support more than one Select Committee at one time.

3. Setting the Select Committee topic review work programme

- (1) The proposer of each of the Select Committee topic reviews along with the relevant Cabinet Member and supporting officer have been invited to attend and present each of the topics.
- (2) At the end of all of the presentations, the Committee will be invited to consider which topic to establish as the next Select Committee, and whether to include any of the other topics on the Scrutiny Committee work programme.

4. Timetable for Select Committee Reviews

- (1) Based on the resources available to support Select Committee topic reviews, it is suggested that work on the review should start immediately,

with the aim of its report being submitted to Cabinet and County Council in March 2018.

5. Select Committee Terms of Reference and Membership

- (1) It is the responsibility of any Select Committee to agree its Terms of Reference. However, the proposal forms in Appendix 2 do contain some suggested issues to be covered by the Terms of Reference to assist the Scrutiny Committee in deciding whether to include the review in the Work Programme. The Terms of Reference for the review as agreed by the Select Committee will be circulated to the Scrutiny Committee for information.
- (2) As agreed by the County Council in July 2013 there will be 9 Members on each Select Committee. Current proportionality, agreed by County Council in May 2017, means each Select committee will comprise 7 Conservatives, 1 Liberal Democrat and 1 Labour. Where additional expertise or knowledge may be beneficial, additional, non-voting, members may be co-opted by agreement of the Select Committee.

6. Recommendation:

The Scrutiny Committee is asked to agree which Select Committee proposal to establish as the next Select Committee review and to determine the overall reporting timetable. The Scrutiny Committee may also agree to include one or all of the other topics on the Scrutiny Committee work programme.

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Background document - none

Appendix 1 – Overview of Topic Proposals

Time	Subject	Proposer	Cabinet Member
14:10	Social Isolation	Ken Pugh	Peter Oakford / Graham Gibbens
14:20	Provision of affordable housing to Kent residents	Trudy Dean	Mark Dance
14:30	Pupil Premium	Shellina Prendergast	Roger Gough
14:40	Discussion and decision on the topics to be included in the Select Committee work programme.		

Timings are indicative and subject to change.